

MOTIS FREEFLOW CUSTOMS CLEARANCE

A STEP BY STEP GUIDE



2

3

4

5

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If you are a brand new customer then a <u>Motis account</u> will need to be set up. All customers are required to complete our duediligence POA authorisations and C1207n forms as appropriate.

ROI / NI to Mainland EU – Prior to Departure send required details (Consignee / Consignor / Cargo / Values / Ferry booking details) to Motis Freeflow. They will provide a PBN pre-loaded with your T2 MRN and a PDF copy of the T2 which should be printed and handed to the driver before check in at the Port.

Driver Crosses the Irish Sea, Drives through GB to Dover/ Folkestone and checks into Ferry using the T2 MRN as reference (in addition to Ferry booking reference). You will also require an ENS entry which Motis Freeflow will include with the T2 Entry on your behalf.

If your customer has not already provided an Office of Destination to discharge your T2, Motis will arrange in Calais upon arrival, where the driver gets the T2 discharged and is free to deliver goods to the final delivery point within the EU.

Mainland EU > ROI / NI. Prior to Departure, Customer sends required details (Consignee / Consignor / Cargo / Values / Ferry booking details) to Motis Freeflow. Driver travels to Ferry in Calais and checks in as normal. Upon arrival in Dover, Driver to report to Motis Freeflow in the Port of Dover where the driver will be issued with a Hard Copy of the T2 Document and also issued with a PBN pre-loaded with T2 MRN for Check-in. Driver to check in to Ferry for Irish Sea crossing as normal (you will require an ENS entry which Motis Freeflow will include with the T2 Entry on your behalf) and T2 should be discharged Automatically when Vessel sails leaving driver to deliver goods freely (note, as usual must check Customs channels during sailing to see if required to report for anything).









DOVER LOCATION:

Freight Clearance Centre Western Docks, Lord Warden Square, Dover, CT17 9DH **CALAIS LOCATION:** 847 Avenue Henri Ravisse 62730 MARCK France



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